

JEFFERSON COLLEGE
INSTITUTIONAL COURSE GUIDE

HIT230
CLASSIFICATION SYSTEMS II
3 Credit Hours

Prepared by:

III. COURSE OUTLINE

- A. Introduction to CPT
 1. Recognize the main terms for procedure codes.
 2. Distinguish the various sections of CPT and how to use them.
 3. Analyze complete code descriptions.
 4. Recall the meanings of notations and symbols within CPT.
 5. Interpret accurately the Official Guidelines, shown before sections ~~and~~ ~~section~~.
 6. Utilize category II and category III codes, as required.

- B. CPT and HCPCS Level II Modifiers
 1. Recognize the purpose of procedure code modifiers.
 2. Apply personnel modifiers per the guidelines.
 3. Correctly use anesthesia physical status modifiers.
 4. Implement ambulatory surgery center modifiers.
 5. Append anatomical site modifiers, as required.
 6. Identify circumstances that require a ~~service~~ ~~related~~ modifier.
 7. Analyze the guidelines to correctly sequence multiple modifiers.
 8. Determine when a ~~supplemental~~ ~~report~~ is necessary.

- C. CPT Evaluation and Management Coding
 1. Explain the purpose of E/M codes.
 2. Abstract the details for determining the location of the encounter.
 3. Interpret the relationship between physician and patient.
 4. Analyze the documentation to accurately determine the type of E/M service provided.
 5. Ascertain the correct code for preventive care (annual physicals).
 6. Pull the appropriate information from the documentation related to E/M services.
 7. Apply the ~~rules~~ of the Global Surgical Package.
 8. Assign E/M modifiers and ~~add~~ ~~codes~~ accurately.
 9. Determine the most accurate way to report special evaluation services.
 10. Validate and report the provision of coordination and management services.

- D. CPT Anesthesia Section
 1. Interpret the types of anesthesia provided.
 2. Determine the accurate code and physical status modifier for the administration of anesthesia.
 3. Incorporate the Official Guidelines for reporting.
 4. Apply the formula for using time to report anesthesia services.
 5. Select the accurate qualifying circumstances ~~and~~ ~~codes~~.
 6. Identify special circumstances requiring a CPT modifier.
 7. Abstract the notes to append HCPCS Level II modifiers.

- E. CPT Surgery Section
 1. Distinguish among the types of ~~surg~~10(t)-12(y)k2(i)-2(a.)]anc(u)-10(r34(e)4(s)-1(.))TJ 2

4. Identify unusual services and treatments and report them accurately
5. Abstract physician documentation of procedures on the integumentary system.
6. Apply the guidelines, accurately, for coding procedures on the musculoskeletal system.
7. Recognize the details required to accurately report procedures on the respiratory system.
8. Identify guidelines to correctly report services to the cardiovascular system.
9. Distinguish the various procedures on the digestive system.
10. Ascertain the elements of coding services to the urinary system.
11. Determine how to accurately report procedures on the genital systems: male and female.
12. Interpret documentation to accurately report procedures on the nervous system.
13. Recognize the necessary details to report procedures on the eye, ocular adnexa, and auditory system.
14. Report accurately the different services provided during an organ transplant.
15. Demonstrate the proper way to report the use of an operating microscope with a CPT code.

F. CPT Radiology Section

1. Distinguish the different types of imaging.
2. Abstract the different reasons for imaging services.
3. Identify the technical components from professional components.
4. Apply the guidelines accurately regarding the number of views.
5. Apply the guidelines to determine how to code the administration of contrast materials.
6. Recognize diagnostic radiologic services.
7. Interpret accurately into CPT codes to report mammography services.
8. Discern how to report bone and joint studies.
9. Decide when to code radiation treatments.
10. Determine how to accurately report nuclear medicine services.

G. CPT Pathology and Laboratory Section

1. Recognize key factors involved in pathology testing.
2. Identify testing methodologies and sources.
3. Report panel codes when qualified.
4. Analyze blood test reports to ensure accurate reporting.
5. Discern clinical chemistry studies.
6. Interpret details about molecular diagnostic testing.
7. Distinguish immunologic, microbiologic, and cytopathologic testing.
8. Abstract the correct details to report surgical pathology testing.
9. Append the correct modifier, when required.
10. Accurately interpret the abbreviations used most often in pathology and laboratory reports.

H. CPT Medicine Section

1. Interpret the guidelines for coding the administration of immunizations.
2. Apply the guidelines to accurately report injections and infusions.
3. Determine the correct coding parameters for reporting psychiatric services.

4.

L. Obstetrics Section

1. Recognize the details reported in the Obstetrics Section of ICD-10-CM.

- F. Final Exam (1 @ 60 points)
- G. AHIMA Virtual Lab (14 @ 10 points each)
- H. Grading Scale:
 - A = 90-100%
 - B = 80-89.9%
 - C = 70-79.9%
 - D = 60-69.9%
 - F = 0-59.9%

The HIT Program runs a strict point system and does not calculate weighted grades.

The instructor reserves the right to make changes to the syllabus at any time.

X. ADA AA STATEMENT

Any student requiring special accommodations should inform the instructor and the Coordinator of Disability Support Services (Library: phone-~~797~~3000, ext. 3169).

XI. ACADEMIC HONESTY STATEMENT

All students are responsible for complying with campus policies as stated in the Student Handbook. Any student who cheats or plagiarizes will be subject to dismissal from the Health Information Technology program and will be referred to the college for disciplinary action. (See College website, www.jeffco.edu/HIT aBDC f6(t) t

