

**MINUTES OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI**

August 13, 2015  
(660<sup>th</sup> Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, August 13, 2015, at 5:30 p.m. in the Administration Building Board Room on the Hillsboro campus. The meeting was called to order by Board President Meinberg.

**ROLL CALL/ATTENDANCE**

Members present:        Mr. Davis



***Board Meet and Greet***

Dr. Cumiskey reminded the Board of the annual Board/Faculty & Staff M

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the Peer Tutoring Handbook be approved.

The motion was seconded by Ms. Stocker. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

## **NEW BUSINESS**

### ***Recognition of Electronic Delivery for Board Documents***

In Spring 2015 the Board of Trustees expressed interest in reducing its paper consumption and minimizing costs in the production of monthly Board meeting materials. A subcommittee was appointed to research alternative methods for delivery. The subcommittee consisted of the following Board of Trustees and staff members: Ron Scaggs, John Winkelman, Daryl Gehbauer, Tracy James, John Linhorst, Mark Smreker, and Lisa Vinyard.

Tracy James, Director of Information Technology, conducted the initial research and identified products for the subcommittee to consider. After a demonstration, the subcommittee recommended that the Board move to an electronic delivery method; the Board of Trustees agreed with the recommendation. The suggested product for this process initially is BoardDocs. Future use of any specific product will be based on performance and satisfaction. The goal is to begin utilizing BoardDocs (in addition to the current

Budget for this project is \$125,000, and plant funds will be used. This project was approved by the Strategic Planning Committee for fiscal year 2016.

It was recommended the contract be awarded to the low bidder, Mahn Plumbing, of DeSoto, Missouri, in the amount of \$124,050. Mahn Plumbing has performed satisfactorily for the College in the past.

Motion was presented by Mr. Winkelman for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the domestic hot water project be awarded to the low bidder, Mahn Plumbing, of DeSoto, Missouri, in the amount of \$124,050.

The motion was seconded by Mr. Scaggs. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

***Approval of Purchase ~ Law Enforcement Firearms Training Simulator***

In an effort to advance the institutional strategic aims of student learning, the purchase of a VirTra Firearms Testing Simulator was recommended. It was reported that the current system purchased in 1998 has been experiencing increased malfunctions. The technology is becoming antiquated and repairs are becoming increasingly difficult.

The Firearms Testing Simulator training is a valuable resource for the students to evaluate their decision-making ability when faced with lethal and non-lethal situations. The training allows the Law Enforcement

The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

***Approval of Purchase ~ Solar Panel System for ATS Building Trades House located at 604 Ray Henry Way***

The ATS Building Trades program is constructing a house as part of the Residential Carpentry Program. The current house being constructed, located at 604 Ray Henry Way, Hillsboro, Missouri, requires subcontracting for the solar panel roof array system.

Bid specifications were prepared and distributed to six contractors. Three contractors submitted bids as follows:

<b><u>Vendor</u></b>	<b><u>Bid</u></b>
<i>Trademark Building ~ Cedar Hill, Missouri*</i>	<i>\$14,980.00</i>
Microgrid Solar Energy ~ Earth City, Missouri	\$17,210.00
Straight UP Solar ~ St. Louis, Missouri	\$19,500.00
Microgrid Solar Energy ~ Earth City, Missouri**	\$19,760.00
Aschinger Electric ~ Fenton, Missouri	\$22,950.00

\* Trademark Building's bid is for equipment only. Dan Kneller, a former student at the College, is donating his labor to the College at a donated cost of \$3,120. This donation will be handled through the Foundation.

\*\* Microgrid Solar Energy submitted bids on brand specified and equal brand as allowed by bid specifications.

It was recommended the contract be awarded to Trademark Building of Cedar Hill, Missouri, in the amount of \$14,980.

Motion was presented by Mr. Winkelman for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County,





The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board