

**MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI**

June 11, 2015
(658th Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, June 11, 2015, at 8:00 a.m. in the Administration Building Board Room on the Hillsboro Campus. The meeting was called to order by Board President MeTJwberg

Kudos

Congratulations to Shanna Meyer, Enrollment Services Specialist, who recently received the *Advocate of the Year* award from the Jefferson County School Counselors Association.

Congratulations also to Chris DeGeare, Division Chair of Business & Technical Education, for his recent appointment to the Hillsboro Board of Alderman.

The following members of the Jefferson College Community Chorale will participate in this year's Church and Community Honor Choir in Jefferson City in July: Fallon Blackwell, Don Cavins, Cindy Douglas, Heather Flora, David Griggs, Terry Harvey, Barb Jeunger, George Jeunger, Fran Moore, Brad Steincamp, Pam Steincamp and Janet Taylor.

Also, kudos to

were each elected to serve a three-year term. Additionally, Jennifer Hansen was chosen to serve the
-year term as Board Secretary.

Motion was presented by Mr. Scaggs for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Board approval be granted to renew the following members for three-year terms: Thomas R. Dixon, Wesley R. Griffith, Patrick J. Higgins Sr., Ronald L. Holland, Michelle A. Kennen, Glenda M. Potts, and Michael W. Walsh.

BE IT FURTHER RESOLVED that Board approval be granted to allow Jennifer Hansen to serve the
-year term as Board Secretary.

The motion was seconded by Ms. Hargis. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Approval of Contract for Intercollegiate Athletic & Catastrophic Athletic Insurance

current contract with 1st 11.04 Tf1 0 0 1 241.49ETcur

Approval of Installation and Furnishing of Viking Woods Bathtub Systems
A request

Motion was presented by Mr. Scaggs for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to award the contract for the installation of a gas manifold system to C&R Mechanical of Bridgeton, Missouri, in the amount of \$65,325.00.

The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Approval of Renovation to Arts & Science I Building, Room 216

A request was received for the renovation of Arts & Sciences I Room 216 (Engineering Lab). This room was not remodeled when other labs in the Arts & Science I building were

Spring 2015 Computer Bid Responses

	~ Vendor ~					
Item Description	AOS	<i>DellDirect</i>	<i>GHA Associates</i>	OfficeMax/ OfficeDepot	TigerDirect (Dell Bid)	TigerDirect (hp Bid)
Item 1 ~ Mini Monitor (33 Units)	NC	\$ 22,737.33	\$ 26,697.00	\$ 32,092.83	\$ 27,064.95	\$ 33,617.43
Item 2 ~ Mini Tower PC w/ Video Monitor (21 Units)	NC	\$ 19,530.00	\$ 26,691.00	\$ 25,402.23	\$ 30,665.46	\$ 41,871.90

It was recommended that a VMware software maintenance agreement be purchased from Enterprise Consulting Group of Chesterfield, Missouri, in the amount of \$42,793.37. Enterprise Consulting Group has performed satisfactorily for the College in the past.

Motion was presented by Mr. Scaggs for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the purchase of a three-year VMware software maintenance agreement from Enterprise Consulting Group of Chesterfield, Missouri, in the amount of \$42,793.37.

The motion was seconded by Ms. Stocker. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Approval of VMware Hardware Upgrade

A request was received for a

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the purchase of VMware software licenses from Enterprise Consulting Group of Chesterfield, Missouri, in the amount of \$18,262.76.

The motion was seconded by Mrs. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

BAT-FAT Final Agreement

The meet-and-confer process this year consisted of ten issues submitted by the Faculty Association Team (FAT) and three issues submitted by the Board Administration Team (BAT). The process resulted in a compromise agreement approved by both teams. Board of Trustees approval of the resolution below places this agreement into action and completes the BAT-FAT process for this year.

draft of the Statement of Understandings during the same time frame as the constituent groups and make advisory recommendations on its provision to the Board of Trustees no later than the first reading of the draft Statement of Understandings during a meeting of the Board of Trustees

Motion was presented by Ms. Hargis for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the agreement of the BAT and FAT teams resulting from this year's meet-and-confer process, and as ratified by the faculty, be approved as presented.

The motion was seconded by Mr. Scaggs. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Renewal of Agreement with Missouri Baptist University

Jefferson College has an ongoing agreement with Missouri Baptist University to provide 2 + 2 programming, two years for the Associate of Arts degree at Jefferson College and two years at Missouri Baptist University. The agreement provides for Missouri Baptist University to provide 2-level courses on the Jefferson College campus where space permits and allocates space for Missouri Baptist University staff in the Jefferson College Arnold facility. This arrangement continues to be satisfactory for all parties, especially the citizens of Jefferson County, because they have access to university studies without commuting out of the county.

The agreement institutes a \$500 charge per academic term, per office, for the Arnold and Hillsboro office spaces and provides for 50% of the cost of the part-time Academic Support Services Assistant which is shared with the University of Missouri - St. Louis. Other fees are included for computer lab usage and a per student rate of \$10 for Missouri Baptist University students taking courses at Jefferson College. The agreement extends the existing agreement for one (1) academic year.

Motion was presented by Ms. Hargis for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the President of Jefferson College is hereby authorized and empowered to enter into and execute the attached extension of the Memorandum of Agreement with Missouri Baptist University for

Renewal of Long Term Disability Insurance

The College maintains long-term disability (LTD) insurance coverage for its employees. As required by state law, Jefferson College must bid this insurance every three years. This was done for the year beginning July 1, 2015, by our insurance broker, Mr. Rick Vest.

Currently, CIGNA, at a premium rate of 23.6 cents per \$100 of salary dollars. In addition to CIGNA, bid requests were sent to eight other carriers. Bids that were able to match our current coverage are as follows:

	<u>CIGNA (current)</u>	<u>CIGNA (renewal)</u>	<u>Standard</u>
Cents per 100 salary dollars	23.6	23.6	35.0

Assurant, Mutual of Omaha, and Guardian were not able to match our current coverage and submitted bids higher than our rate with CIGNA. Metlife, Principal, Unum, and Aetna declined to bid. CIGNA won the bid with a two-year rate guarantee of 23.6 cents per \$100 of salary dollars per year. The cost to the College for LTD insurance for 2015-2016 is projected to be approximately \$32,000.

Motion was presented by Mr. Scaggs for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that approval be granted to contract with CIGNA for employee long-term disability insurance coverage for two years effective July 1, 2015, at a premium rate of 23.6 cents per \$100 salary dollars.

The motion was seconded by Ms. Stocker. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Reappointment of Head Coaches ~ 2015-2016

Julie Fraser, Associate Vice President of Student Services, has recommended the re-appointments of Tony Cook as part-time Head Softball Coach, Ricardo Garza as part-time Head Soccer Coach, and Steve Jarvis as part-time Head Basketball Coach, each at an annual salary of \$20,455. Associate Vice President

-time contract.

It was also recommended that Patrick Evers continue to serve in a full-time capacity as an advisor for Enrollment Services and as Head Baseball Coach.

Motion was presented by Mr. Winkelman for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Tony Cook, Ricardo Garza, and Steve Jarvis be appointed head coaches for Softball,

David Owens as part-time Assistant Volleyball Coach, and Andrew Stanton as part-time Assistant Baseball Coach, as well as the appointment of Amber Santhuff as part-time Assistant Softball Coach, attached. I

concur with this recommendation.

Motion was presented by Mr. Winkelman for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Bob Bartolone, Tra

The motion was seconded by Ms. Hargis. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

Appointment of Database Administrator

Mr. Daryl Gehbauer, Vice President of Finance and Administration, has recommended the appointment of Mr. Daniel Smith as Database Administrator, a position that will become vacant as a result of Ms. Casey -2016 year. The salary is determined

r

Motion was presented by Ms. Hargis for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Mr. Daniel Smith be appointed Database Administrator effective July 1, 2015, at an annual salary of \$57,788, subject to applicable Board-approved increases.

The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.