

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
November 13, 2014
(650th Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, November 13, 2014, at 5:30 p.m. in the Admin Board Room on the Hillsboro Campus. The meeting was called to order by Board President Meinberg.

Roll Call/Attendance

Members present:

Mr. Davis
Mrs. Hargis
Mr. Scaggs
Mr. Winkelman
Board President Meinberg

It was noted that Mr. Engelbach was not in attendance.

Public Communication

No one asked to speak to the Board.

Modification to Agenda

Mr. Winkelman made a motion to modify the agenda and move the Jefferson College Foundation Report and the President's Report to follow New Business. The motion was seconded by Ron Scaggs and all members voted to suspend the rules and allow the aforementioned reports to follow Mr.

Motion was presented by Mrs. Hargis to approve the Consent Agenda and seconded by Mr. Winkelman. Board President Meinberg, hearing affirmative votes from all members, declared the motion carried and the following Consent Agenda items approved.

Minutes of October 16, 2014
Financial Statements dated October 31, 2014
Additional Full-Time Faculty Overload Assignments and Adjunct Faculty Assignments – Fall 2014
Curriculum Items

New Business

ambulance and fire districts. This will allow the College's students to be more competitive in the current job market.

Physio Control is the sole source for the Lifepak 15 Monitor/Defibstor sss. on.89 0 35.11 I

server storage expansion to the low bidder, Enterprise Consulting Group (ECG) of St. Louis, Missouri, in the amount of \$36,424.97.

The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the resolution approved.

IT Annual Computing Purchase (Corrected Write-up & Resolution)

This is the annual purchase of computers, laptops, printers, and audio visual equipment for faculty, staff, computer lab, and classroom use. All equipment being replaced is either obsolete or no longer functioning properly.

This capital project was approved by the Strategic Planning Committee.

Detailed specifications were completed and bid packets were distributed to thirteen vendors. Nine vendors submitted bids with the winning low bid totals, as follows:*

***It was discovered by Mr. Winkelman that an error occurred when tabulating low bids and an amount was incorrectly assigned to CDW-G that should have been listed for GovConnection.**

<u>Company</u>	<u>Amount</u>	<u>Correction</u>
CDW-G, Chicago, Illinois	\$146,904.32	\$143,153.00
DHE, Centennial, Colorado	\$ 67,124.00	
KCAV , Kansas City, Missouri	\$ 43,288.00	
TigerDirect, Miami, Florida	\$ 17,465.00	
Schillers, St. Louis, Missouri	\$ 10,232.00	
GovConnection, Merrimack, New Hampshire	\$ 784.22	\$3,843.80

Spreadsheet attached to the meeting file. The total number of items purchased and where the items \$ 17,465.00

<u>Company</u>	<u>Amount</u>
Dice Communications, Omaha, Nebraska	\$17,131.24
Twotrees, Wichita, Kansas	\$28,999.00
Alcatel-Lucent, Overland Park, Kansas	\$33,379.00

It is recommended that the bid to purchase a telephone maintenance agreement be awarded to the low bidder, Dice Communications of Omaha, Nebraska, in the amount of \$17,131.24 annually for a period of three years at a total cost of \$51,393.72.

Dice Communications has generously offered Jefferson College Level 2 maintenance for three years at the cost of Level 1. In addition, Dice Communications agrees to an annual donation in kind of \$3,668.48 through the Foundation, so that the total cost for Dice Level 2 software and hardware maintenance is \$17,131.24 vs. the quoted \$20,799.72 annually.

Dice Communications has performed satisfactorily for the College in the past.

Plant funds will be used for the purchase.

Motion was made by Mrs. Hargis for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, the telephone maintenance agreement is awarded to the low bidder, Dice Communications of Omaha, Nebraska, in the amount of \$17,131.24 annually for a period of three years at a total cost of \$51,393.72.

The motion was seconded by Mr. Winkelman. Hearing approval from all members present, Board President Meinberg declared the motion carried and the purchases approved.

Employee Health and Dental Insurance Renewal

As you know, we sought proposals last year for medical insurance and chose to renew our plan with Coventry. Dental insurance was bid in 2012. Coventry provided a quote of an 11.6% increase to our rates to administer our medical plan and no increase to administer our dental plan. This results in an ntry proviune4(D)-nl meaan. Hn. 1taDece agreem

42% increase in our overall premiums for all plan participants would be necessary to account for the increase in expected costs and the shortfall in revenues. Alternatively, we can revise our benefit levels to incur an estimated 10% savings in claims. Even with revising our benefit levels, the premiums must be adjusted significantly. Our QHDHP has experienced tremendous utilization and requires the most significant increases. To minimize the impact on our employees who are covering dependents, we are recommending passing the increase to QHDHP dependent rates along over a period of two years. We recommend premiums as indicated in Attachment "A" and revising our benefit levels as indicated in Attachment "B". Further, we will no longer offer the HMO.

For the upcoming plan year, the College will increase its premium contribution per employee per month from \$510 to \$600. This results in an increase of approximately \$300,000 per year for the College. In addition, if we continue to experience claims at the current monthly average, it will be necessary to transfer \$150,000 - \$250,000 from the general fund to the restricted reserve to cover claims this fiscal year. And, there could be as much as an additional \$200,000 transfer in FY16.

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Congratulations to Tom Schuessler for receiving a Senior Service award, and to Erica Burney, who was awarded a Student Leadership award.

We nominated and MCCA honored Comtrea with a Partnership award for the great work they are doing with our MoHealthWINS grant; Sandy Davis accepted the award on behalf of Comtrea.

Executive Session

Since President Meinberg needed to be excused, it was decided to move the Executive Session to December.

Adjournment

Motion to adjourn was made by Mrs. Hargis and seconded by Mr. Scaggs. Hearing approval from all members present, Board Vice President Davis declared the motion carried and the meeting adjourned.

Dated: January 15, 2014

President, Board of Trustees

Secretary, Board of Trustees