

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI  
August 13, 2014  
(647<sup>th</sup> Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Wednesday, August 13, 2014, at 5:30 p.m. in the Admin Board Room on the Hillsboro Campus. The meeting was called to order by Board President Meinberg.

**Roll Call/Attendance**

Members present:

Mr. Davis  
Mrs. Hargis  
Mr. Scaggs  
Mr. Winkelman  
Board President Meinberg

It was noted that Mr. Engelbach was not in attendance.

**Moment of Silence**

Board President Meinberg asked attendees to hold a moment of silence for the Holzer family.

**Public Communication**

No one asked to speak to the Board.

**Amendment to Agenda**

Motion was presented by Mr. Winkelman to amend the agenda to include an executive session at the end of the regular session to include personnel matters (RSMo 610.021.3). The motion was seconded by Mrs. Hargis and all members present voted in favor of the motion.

**Jefferson College Foundation Report**

National Career Readiness Certificate holders and employer engagement by businesses in Jefferson County, employers can be assured that our workforce is among the best in Missouri, providing the county a competitive edge in the global economy.

Congratulations to the students who participated in our Summer JASSI sessions. Of the 18 students who participated, 9 tested out of 13 courses, saving 36 credit hours; 2 students achieved reading proficiency; 7 students achieved a Bronze level NCRC (WorkKeys); and 4 students achieved a Silver level NCRC (WorkKeys). Thanks also to Betty Linneman and her staff who ran the program this summer.

### **Opening Week**

This is opening week and we have had a bevy of activities getting ready for the start of classes next week. In addition to various department and division meetings, we have had a presentation from Teresa Huether, Retired St. Louis Community College faculty member, on “How We Welcome Our Students” and a program called “The First Four Weeks”. The First Four Weeks promotes 26 nationally proven student success strategies that are reported to have a real impact on community college students!

### **New Website**

The newly redesigned College website was launched last week. If you have not had a chance to view it, the site url/address remains the same-- [www.jeffco.edu](http://www.jeffco.edu). but the design and function were upgraded, offering mobile responsive functionality for display on desktop computers, smartphones and tablets. The new site contains a number of key improvements including updated visual design, centrally located links, drop-down “mega menu” navigation and an improved search function. Many thanks to the website committee, the various department heads and content editors, the Marketing & PR Department's graphic design staff, and IT personnel who have worked extremely hard over the past several months to make this conversion a success.

### **Approval of Warrants**

Motion was presented by Mrs. Hargis and seconded by Mr. Winkelman to approve the warrants. All members in attendance approved.

### **Adoption/Approval of Consent Agenda**

Motion to adopt the Consent Agenda was presented by Mr. Winkelman and seconded by Mr. Scaggs. All members present voted to adopt the consent agenda.

Motion was presented by Mr. Winkelman to approve the Consent Agenda. The motion was seconded by Mrs. Hargis. There was an abstention by Mr. Scaggs on the McDaniel teaching assignment. Board President Meinberg, hearing affirmative votes from all members, and the note abstention, declared the motion carried and the following Consent Agenda items approved:

Minutes of July 17, 2014

Financial statements dated July 31, 2014

Credit Course Offerings & Teaching Assignments – Summer 2014

Tentative Credit Course Offerings & Teaching Assignments – Fall 2014

### **New Business**

#### **Athletic Transportation Award**

This request is for the approval of the award for athletic transportation to Huskey Trailways of Festus, Missouri.

Bid specifications were prepared and sent to four charter bus companies as well as local newspaper advertisement for bid. Two charter bus companies submitted bids.

### Supplemental Contract – Director of Public Safety Programs

Mr. Daryl Gehbauer, Vice-President Finance & Administration, has recommended that a supplemental contract be issued to Ms. Diane Scanga, Director Public Safety Programs, to incorporate her duties as Chief of the Jefferson College Campus Police Department for fiscal year 2015.

Motion was presented by Mrs. Hargis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that a supplemental contract for \$8,000 be extended to Ms. Diane Scanga for services provided from July 1, 2014 through June 30, 2015.

The motion was seconded by Mr. Winkelman. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried.

### Resignation of Faculty