

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
March 13 2014
(642nd Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, March 13, 2014, at 5:30 p.m. in the Admin Board Room on the Hillsboro campus. The meeting was called to order by Board President Steinberg.

Roll Call/Attendance

Members present:

Mr. Davis
Mrs. Hargis
Mr. Scaggs
Mr. Winkelman
Board President Meinberg

It was noted that Mr. Engelbach was excused

Also present:

College President Ray Cummiskey
Administrators
Members of Faculty and Staff

Public Communication

No one asked to speak to the Board.

Jefferson College Foundation Report

Tom Burke reported the following:

1. St. Anthony's Hospital has given Jefferson College ~~grants~~ for 5 scholarships
2. Jazz & Jeans – 1200 invitations were stuffed and sent out
3. RFPs for financial services were sent out; 7 responses have been received
4. Foundation Board nominations will be taken ~~soon~~

President's Report

College President Cummiskey reported on the following:

Kudos

This year's Linda K. Johnston Excellence in Assessment Award recipients, Kenny Wilson and Debbie Wolk, were congratulated. Both winners received a \$250 stipend and recognition on the award plaque. They were recognized for their commitment to assessment.

Jefferson College Student Senate won three awards at the recent ~~MOCA~~ Student Government Conference. They competed against other student government associations in Missouri. Awards went to Jefferson College Student Senate as SGA of the Year; Annie Mbale as Student Leader of the Year; and Will Rohman for Essay of the Year.

MCCA Activities

MCCA held the Phi Theta Kappa Recognition Luncheon on March 5. Jefferson College student, Annie Mbale, was a third team member. Dr. Scott Holzer was awarded the ~~Excellent Teaching~~ Award recognition as Jefferson College's faculty winner.

State Budget

The House Budget Committee has marked up its version of the FY 2015 budget. Community colleges have been successful in getting \$10 million in equity funding added by the House Budget Committee; and the House Budget Committee has raised from 2% to 3% the increase for public four year and two year colleges. The budget will go to the Senate and then to the Governor's desk.

Economic Impact of Community Colleges

Economic Modeling Specialists International conducted a study showing a variety of benefits of community colleges for students, taxpayers, the U.S. society, and the U.S. economy in general for the American Association of Community Colleges. The analysis shows that the base of former community college students employed in the U.S. workforce generated some \$806.4 billion in added income in 2012, consisting of students' wages, increased output by and for their employers, and further impact on the economy.

Faculty Presentation

During the fall semester, Science Professor Dora Mitchell went on sabbatical leave to work with Veterinary Special Services. Dora shared her experience with the group and told how her research ultimately benefits students.

Reminders

The Board Retreat will be held on Monday, March 24 at the Ault House and will include a special meeting on final bond issuance and school district agreement.

The Annual MCCA Annual Trustee and Administrative/Professional Development Spring Conference will be held May 22-24 at Camden on the Lake in Lake Ozark.

Approval of Warrants

The warrants were approved on motion by Mr. Davis and a second by Mr. Winkelman. Mr. Scaggs abstained on check 391494 to James Fallert and Mr. Meinberg abstained on check 391369 to Jefferson County Sheriff's Department. Board President Meinberg, hearing approval from all members present, declared the motion carried and the warrants approved with the noted abstentions.

Adoption/Approval of Consent Agenda

Motion to adopt the Consent Agenda was presented by Mr. Winkelman and seconded by Mr. Davis. The motion was approved by all members present.

The motion to approve the following consent agenda items was presented by Mr. Winkelman.

Minutes of February 20, 2014

Financial Statements Dated February 28, 2014

Additional Spring 2014 Credit Course Offerings and Teaching Assignments

Curriculum Items

The motion was seconded by Mr. Scaggs. Hearing approval from all members present, Board President Meinberg declared the consent agenda items approved.

Old Business

Approval of Board Policy & Procedure VI-013 – Institutional Review Board (Second Reading)

This Policy establishes rules and procedures that the College will use to approve proposals for research conducted on human subjects at the College. It was brought to the Board in February for first reading and Board approval is requested at this time.

Motion to approve the following resolution was presented by Mr. Scaggs.

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Board Policy and Procedure VI-013 be approved.

The motion was seconded by Mrs. Hargis. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

Approval of Revisions to Board Procedures IV-002.09 & IV-006.01

The revisions were presented in February for first reading. The revisions reflect changes negotiated in the last BATFAT process. Board approval is requested.

Motion was presented by Mr. Winkelman to approve the following resolution.

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the proposed revisions to Board Procedure IV-002.09 & Board Procedure IV006.01.

The motion was seconded by Mr. Davis. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

Executive Session

Motion was presented by Mrs. Hargis to enter into executive session. The motion was seconded by Mr. Winkelman. Roll call vote as follows:

Mr. Davis	Yes
Mr. Engelbach	Absent
Mrs. Hargis	Yes
Mr. Scaggs	Yes
Mr. Winkelman	Yes
President Meinberg	Yes

Return to Regular Session

Motion was presented by Mrs. Hargis and seconded by Mr. Winkelman to return to regular session at 6:35 p.m.

New Business

Revision of Board Policy VII-003 (First Reading)

The revisions reflect the changes associated with the implementation of the proposed Credit for Prior Learning Guide and to reflect current procedures with Enrollment Services. Changes have been reviewed by employee constituent groups. The Board will be asked to approve the changes at the April meeting.

Adoption of Credit for Prior Learning Guide

The Credit for Prior Learning Guide was developed by a subcommittee of the Curriculum Committee in collaboration with faculty and staff. Jefferson College has been awarding credit for prior learning for several years in various formats. The CPL Guide, based on the Missouri Credit for Prior Learning Model, clarifies and centralizes CPL opportunities and processes.

Motion was presented by Mrs. Hargis to approve the following resolution.

BE IT FURTHER RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the Vice President of Finance and Administration and the Controller of the College be authorized to execute any and all documents necessary to complete the restructuring of the Series 2004 Leasehold Refunding Revenue Bonds.

The motion was seconded by Mr. Winke