

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI  
September 12, 2013  
(636<sup>th</sup> Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, September 12, 2013, at 5:30 p.m. in the Admin Board Room on the Hillsboro campus. The meeting was called to order by Board President Steve Meinberg.

**Roll Call/Attendance**

Members present:

Mr. Davis	Yes
Mr. Englebach	Absent
Mrs. Hargis	Yes
Mr. Scaggs	Yes
Mr. Winkelman	Yes
President Meinberg	Yes

Also present:

College President Ray Cummiskey

Administrators

Members of Faculty and Staff

**Public Communication**

No one asked to speak to the Board.

**Public Hearing on Tax Rate**

The public tax hearing was held on the 2013 tax rate. Board President Meinberg declared that the advertised public hearing session on the 2013 proposed tax levy was open for discussion. Richard Hardin advised that the tax amount had increased slightly due to consumer price increase and new construction in all three counties of the district.

No other comments were made and no one opposed the proposed tax rate. Board

- The golf tournament will be held on September 30 and is almost sold out. There are 30 hold sponsorships.
  
- A Motorama show will be held on October 5.



## Final Fall 2013 Credit Course Offerings and Teaching Assignments

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the proposed revisions to Board Policy II-013 and Board Procedure V-002.

***Purchase of Classroom Furniture: Honors Seminar Room***

In an effort to advance the institutional strategic aims of the Honors Program, it has been recommended to purchase new instructional computer furniture for the Honors seminar room and collaboration area.

The seminar room and collaboration area will receive the following furniture: 11 Computer Work Stations, 26 Student Task Chairs, 1 Collaboration Table, and 1 Instructor Chair. The total cost is \$16,882.87

The Strategic Planning Committee approved this project as a capital expense for fiscal year 2014.

The furniture is being purchased through an existing contract with Krueger International that allows the College to receive discounted co-op pricing.

It was recommended that the purchase of the Honors seminar room and collaboration area furniture be purchased through Krueger International of Green Bay, Wisconsin, in the amount of \$16,882.87.

Plant funds will be used for this project.

Motion was presented by Mrs. Hargis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to award the purchase of instructional furniture for the Honors seminar room and collaboration area to Krueger International of Green Bay, Wisconsin, in the amount of \$16,882.87.

The motion was seconded by Mr. Winkelman. Board President Meinberg, hearing approval from all members present, declared the motion carried and the resolution approved.

***Approval of Dual Credit Partnership with Herculaneum High School***

A dual credit partnership between Jefferson College and Herculaneum High School (Dunklin R-V) has been established to develop a 24-credit hour program to be offered to qualifying Herculaneum High School students during their junior and senior years. This is a unique dual credit partnership combining face-to-face courses with online coursework.

Motion was presented by Mr. Scaggs for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to establish a dual credit partnership with Herculaneum High School (Dunklin R-V) beginning with the 2013-2014 academic year.

The motion was seconded by Mr. Davis. Board President Meinberg, hearing approval from all members present, declared the motion carried and the resolution approved.

***Appointment of Assistant Coaches***

Julie Fraser, Associate Vice President of Student Services, has recommended the appointments of Travis Cearly as part-time Women’s Assistant Basketball Coach, and Trisha Thompson as part-time Women’s Assistant Softball Coach, each at an annual salary of \$5,295.

Motion was presented by Mr. Winkelman to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Travis Cearly and Trisha Thompson be appointed assistant coaches for Basketball and Softball, respectively, at the annual compensations listed above effective September 12, 2013 through June 30, 2014.

The motion was seconded by Mrs. Hargis. Board President Meinberg, hearing approval from all members present, declared the motion passed and the resolution approved.

**Executive Session**

Mrs. Hargis made a motion to enter into executive session. The motion was seconded by Mr. Davis. Roll call vote as follows:

Mr. Davis	Yes
Mrs. Hargis	Yes
Mr. Scaggs	Yes
Mr. Winkelman	Yes
Board President Meinberg	Yes

Board President Meinberg declared the meeting to be in executive session.

**Return to Regular Session**

Motion was made by Mr. Scaggs, and seconded by Mrs. Hargis, to return to regular session at 6:55 p.m.

**Adjournment**

There being nothing further, the meeting adjourned at 7:05 p.m.